How to submit Movies to the Hand-In Folder using an iPad.

N.B. The most important part of this whole process is to name your document. You should include your name in the title so that it will be easily identified by the teacher and also to avoid your work being overwritten by another one of the same name. Also, if making a movie in iMovie on the iPad, you will need to export the movie to the camera roll. You will need to be on-site to submit a task to the hand-in folder, it will not work from home.

Step 1: With the document open, tap on the plus button at the top right of screen and then select the camera roll. Find your movie and tap “add”.
Step 2: When you’re happy that the movie is in the document and playing tap the square with upward arrow on the top right hand side of your screen. From the drop down menu that appears, tap on send a copy then tap webdav.
Step 3: In the dialogue box that appears, type in the details as below:

Server Address: https://printmac.local/hand_in
Username: handin
Password: password

and Sign In.

*If you receive a warning stating the webdav server is invalid, just tap continue*

(the iPad will remember these details so you will not need to type these details each time.)
Step 4: You must choose Pages from the four options available so that the movie will play once the teacher collects it from the Hand In Folder.
Step 5: Select your Year Group and then your teacher and then tap Send.

SUCCESS!